

<i>Calendar of Class Meetings</i> Fall 2010							
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
August	29	30	31		26#	27	28
September	NC	CC	7	1	2	3	NC
	12	13	14**	8*	NC	NC	11
	19	20	21	15	16	NC	NC
	26	27	28	22	23	24	25
				29	30		
October						1	2
	3	4	5	6	7	8	9
	10	CC	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	31						
November		1	2	3***	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	CC	CC	CC
	CC	29	30				
December				1	2	3	4
	5	6	7	8	9	10	11
	NC	13	R	F	F	F	F
	F	F	F				
<u>Final Examinations (dates subject to change):</u> Day/Evening: December 15, 16, 17, 20, 21 Graduate: Date determined by department. Weekend: December 18, 19							

Key

CC College Closed

NC No Classes

Thursday, August 26: First Day of Classes

* *Wednesday, September 8:* No classes scheduled for classes that end after 4 p.m.

** *Tuesday, September 14:* Conversion Day—Friday classes. There are no Tuesday classes that week.

*** *Wednesday, November 3:* No classes scheduled for classes that end at or before 4 p.m.

R *Tuesday, December 14:* Reading Day

F Undergraduate Final Exams; Final Graduate Class

*Check the portal for the latest information and updates:
<https://portal.brooklyn.edu>*

Calendar of Special Dates Fall 2010

New undergraduate and transfer students Orientation

Tuesday, August 24

New graduate students Orientation

Wednesday, August 25

First day of weekday classes

Thursday, August 26

(An \$18 change-of-program fee applies to all add transactions starting on this date.)

Graduate students: First day to file for Absentee, Language, and Comprehensive Examinations

Thursday, August 26

Undergraduate students: First day to file an Elective Pass/Fail application

Thursday, August 26

First day of weekend classes

Saturday, August 28

Last day to add a course online

Wednesday, September 1

To add a course from September 2 to 15, the instructor and department must approve the Late-Add form.

No Classes

Saturday–Sunday, September 4–5

Labor Day—*College Closed*

Monday, September 6

No classes scheduled for classes that end after 4 p.m.

Wednesday, September 8

No Classes

Thursday–Friday,
September 9–10

Undergraduate students: Last day to file Elective Pass/Fail applications

Monday, September 13

Evening Common Hour**

Monday, September 13

Conversion Day: Classes follow a Friday schedule

Tuesday, September 14

*Last day to drop a course without a grade**

Wednesday, September 15

Last day to late-add a course, with instructor and department approval, and make payment for all courses

Wednesday, September 15

Graduate students: Last day to register online for Maintenance of Matriculation

Wednesday, September 15

Last day to file a thesis title for February 2011 master's degree

Thursday, September 16

Undergraduate students: Deadline to file for spring/summer 2010 ABS grades

Thursday, September 16

First day to apply for W grade*

Thursday, September 16

No Classes

Friday–Saturday,
September 17–18

Graduate students: Last day to file for Absentee, Language, and Comprehensive Examinations

Monday, September 20

Deadline for submitting immunization requirements:

Friday, September 24

Immunization-delinquent students are barred from attending classes and will receive a WA grade for immunization noncompliance.

Evening Common Hour**

Tuesday, October 5

Columbus Day—*College Closed*

Monday, October 11

Graduate students: Last day to file for Maintenance of Matriculation for Fall 2010

Wednesday, October 13

Undergraduate students: Last day to declare/change major

Thursday, October 14

*When you *drop* a course, it will not appear on your transcript. When you *withdraw* from a course, a grade of W will appear on your transcript.

A W grade does not count in your academic index.

** Common Hours: Community-building activities and programs are encouraged. Students who are not scheduled for classes may visit the Brooklyn College Student Center, room 302. DAY Common Hours are Tuesdays and Thursdays, 12:15–2:15 p.m. On Common Hour evenings, EVE classes scheduled in the regular twice-a-week pattern will be shortened to fifty minutes.

Calendar of Special Dates Fall 2010

Last day to file for Fall 2010 graduation
Fall graduation date: February 1, 2011

Black Solidarity Day—No special events

No classes scheduled for classes that end at or before 4 p.m.

Graduate students: Comprehensive exams; LAST Exams (Sabbath observers)

Financial aid recipients who totally withdraw before this date
may incur repayment liability

Graduate students: Comprehensive exams; LAST Exams

Evening Common Hour**

Comprehensive Examinations for Department of Psychology

Undergraduate students: Last day to clear Spring/Summer 2010
INC/ABS grades

Last day to apply for withdrawal (i.e., W grade) from courses*

Last day to petition committee on course and standing for additional credits

Thanksgiving recess—*College Closed*

Evening Common Hour**

Graduate students: Language Examinations

Graduate students: Last day to clear Spring/Summer 2010 ABS grades

Graduate students: Last day to clear Fall 2009 INC grades

Last day of undergraduate classes

Reading Day

Last day to file for Residency
(Note: *Residency documentation must be dated prior to August 26, 2009*)

Final Examinations

Last day of graduate classes

Graduate students: Last day to file copies of approved thesis for
February 2011 master's degree

Friday, October 15

Monday, November 1

Wednesday, November 3

Thursday, November 4

Friday, November 5

Saturday, November 6

Wednesday, November 10

Wednesday–Thursday,
November 10–11

Thursday, November 11

Wednesday, November 17

Wednesday, November 17

Thursday–Sunday,
November 25–28

Thursday, December 2

Wednesday, December 8

Thursday, December 9

Thursday, December 9

Monday, December 13

Tuesday, December 14

Tuesday, December 14

Wednesday–Tuesday,
December 15–21

Tuesday, December 21

Monday, January 3, 2011

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Fall 2010 *Incoming Student Registration Schedule*

All second-semester freshmen, incoming degree-seeking first-semester freshmen, and incoming transfer students are required to register in person by appointment only. Students are invited by e-mail and postal mail to schedule their own registration appointment through the Self-Managed Appointment Registration Tool (SMART), and should print their confirmation page from SMART in order to be admitted to the registration site. The entire registration process can take up to three hours, so students should plan accordingly.

The location of Incoming Student Registration will be noted on the appointment selection page and in the confirmation e-mail. Students can e-mail smart@brooklyn.cuny.edu with questions and/or concerns.

SEEK students register through the SEEK department.

Fall 2010 *Online Registration Calendar for Continuing Undergraduate and All Graduate Students*

<https://portal.brooklyn.edu>

Registration for Fall 2010 begins Tuesday, April 20 for all upper-level-seniors. Appointments for all others are scheduled May 4 through 11. The registration system will be available through September 1 to add and drop courses. From September 2 to 15, the online system is available for drops only. Please DO NOT attempt to register prior to your appointment date; the system will deny you access. You may, however, register after your appointment time.

The WebSIMS system is available seven days a week, 7:30 a.m.–11:30 p.m.

Date	Status	Credits		
Tuesday, April 20	Upper Seniors	(105 credits or more)	&	All Graduate Students
Tuesday, May 4	Lower Seniors	(90–104.5 credits)	&	All Graduate Students
Wednesday, May 5	Upper Juniors	(75–89.5 credits)	&	All Graduate Students
Thursday, May 6	Lower Juniors	(60–74.9 credits)	&	All Graduate Students
Thursday, May 6	Upper Sophomores	(45–59.9 credits)	&	All Graduate Students
Friday, May 7	Lower Sophomores	(30–44.9 credits)	&	All Graduate Students
Monday, May 10	Cont'd Upper Freshmen	(15–29.9 credits)	&	All Graduate Students
Tuesday, May 11	Cont'd Lower Freshmen	(0–14.9 credits)	&	All Graduate Students
Tuesday, May 11	Undergraduate Nondegree		&	All Graduate Students

First day of weekday classes: Thursday, August 26

First day of weekend classes: Saturday, August 28

Late Registration: Thursday, August 26–Wednesday, September 1

Late Registration is available online at <https://portal.brooklyn.edu>.

Program Adjustment/Late-Registration/Withdrawal Information For Continuing Undergraduate and All Graduate Students

Online—<https://portal.brooklyn.edu>. Click on *WebSIMS*
In Person—in the Enrollment Services Center (located in the West Quad Center)

Mondays–Thursdays	9 a.m.–10 p.m.
Fridays	9 a.m.–6 p.m.
Saturday and Sunday	9 a.m.–5 p.m.

Late-Registration Period—August 26–September 1

Students who have not registered for any classes during early registration (prior to the first day of classes) may do so during Late Registration.

Senior citizens register in person, Thursday, August 26–Wednesday, September 1, in the Office of the Registrar, 306 West Quad Center, Monday–Thursday 10am–4pm with proof of age.

Late-Add and/or Drop Period—September 2–15

Late adds and in-person drops may be done at the Enrollment Services Center (ESC). Continuing students may also drop courses online at <https://portal.brooklyn.edu>. Click on *WebSIMS*.

During this late-add period, students must obtain a late-add form via the portal or in the Enrollment Services Center. This form must be approved (signed) by the course instructor and the department chairperson and returned to the ESC, in accordance with the above schedule.

The last day to add a course or drop a course without a grade is September 15.

Absolutely no adds or drops will be allowed after September 15.

Withdrawal Period—W Grade—September 16–November 17

A W grade will stay on a student's transcript but will not count toward the GPA. However, 100 percent financial liability will be charged.

Registration and Payment Schedule

Students can obtain their account statement via WebCentral after registering or the Enrollment Services Center during hours of operation.

<u>Registered</u>	<u>Payment Due*</u>
April 20–July 9	July 29
July 10–July 30	August 5
July 31–August 18	August 19
After August 19	Immediately Upon Registration

Failure to pay tuition and fees by the due date could result in the cancellation of registration requests.

*Note: Payment due dates are calculated from the date of your first registration transaction. A change of program (adding, dropping, or exchanging a class) does not change the original payment due date.

Undergraduate Final Examination Schedule Fall 2010

Final examinations for the **Fall 2010** semester will be held from **Wednesday, December 15 through Tuesday, December 21**. Final examinations have been scheduled based on the section letter(s) of the course. A copy of the complete final examination schedule appears in the table below. **Conflict examinations will not be scheduled; therefore, programs with courses whose final examinations are held at the same time should not be requested.**

Weekend Classes: Final examinations will be held on **Saturday and Sunday, December 18 and 19**. Examinations will be held at the regular class meeting times and in the regular classrooms. Generally, exams will last for two hours.

Time	Wednesday December 15	Thursday December 16	Friday December 17	Monday December 20	Tuesday December 21
8:00 a.m. to 10:00 a.m.	<u>Day</u> CHEM 1100, 2100 MK8, MW8, MY7, W8, WZ9	<u>Day</u> PSYC 1000 R8, RQ8, RZ9, TK8, TR8	<u>Day</u> CORC 1322 F8, F9, FQ8, FQ9, TF8	M8, M9, MK9, MQ9, MW9, MY9, MZ9	1T9, T8, TF9, TK9, TQ8, TR9, TY9
10:30 a.m. to 12:30 p.m.	<u>Day</u> ENGL 1010 ESLR 1006, 1007 MK12, W0, W11, W12, WQ9, WZ11, WZ12	R11, RQ9, RZ11, TK11, TR11, TY11	<u>Day</u> CORC 1321 F0, F11, F12, FZ9	M0, M11, MK11, MW0, MW11, MY11, MZ11	<u>Day</u> CORC 1311, 3303 1T11, T0, TF11
1 p.m. to 3 p.m.	MK2, MW2, MY2, V0, WQ2, WZ2	<u>Day</u> CORC 1312 CISC 1110, 3110, 3130 R0, R12	F2, FQ12, FQ1, FQ2	M12, MW12, MY12, MZ12	1T2, TK2, TQ2, TR2, TY2, T'Z2
3:30 p.m. to 5:30 p.m.	<u>Day</u> CORC 1210 1W3, 1W5, MW5, W3, WQ3, WZ3	NET1 R3, R4, RQ2, RQ3, RZ3, RZ4, TR0, TR3, TY3	F3, FZ3	1M3, 1M5, M3, M4, MQ2, MQ3, MW3, MY3, MY4, MZ2	MATH 1011, 1021, 1026, 1201, 1206, 1401, 1406 SEEK 1001, 1002 T3, T4, TR5, TY4, TZ3, T'Z4
6 p.m. to 8 p.m.	<u>Eve</u> CORC 1312, 3303 EMY6, EW6, EWQ6, W5, W6, WQ6	ACCT 2001 PEES 3023 <u>Eve</u> CISC 1110 ER6, ERQ6, ERZ6, R5, R6, RQ5, RQ6	EF6, EFQ6, F6	EM6, EM7, EMQ6, EMW6, EMZ6, M5, M6, MQ5, MQ6	<u>Eve</u> CORC 1321 ET6, ETQ6, ETR6, ETY6, ETZ6, EV0, T5, T6, TQ5, TQ6
8:30 p.m. to 10:30 p.m.		ERZ8, ETR8, ETY8		EMW8, EMY8	